

BRIEFING DETAILS

BRIEFING DATE / TIME	Thursday, 31 July 2025, 1:00pm to 2:00pm
LOCATION	MS Teams

BRIEFING MATTER(S)

PPSSCC-592 – The Hills Shire – 101/2025/JP – 346-350 Old Northern Road, Castle Hill - Demolition of Existing Structures and Construction of a Seniors Living Development including 229 Independent Living Units, Clubhouse and Administration and Basement Parking.

PANEL MEMBERS

IN ATTENDANCE	Brian Kirk (Chair), Scott Barwick, David Johnson
APOLOGIES	NIL
DECLARATIONS OF INTEREST	NIL

OTHER ATTENDEES

COUNCIL ASSESSMENT STAFF	Kristine McKenzie, Paul Osborne, Cameron McKenzie
APPLICANT	Calum Ross, Nathan Donn, Chris Lam, Anna Johnston, Blair Keenan
OTHER	Sharon Edwards, Tim Mahoney, Rachael Harlock

KEY ISSUES DISCUSSED

- The principal purpose of the Briefing was to identify what matters remain outstanding and to establish an agreed timetable for the determination of the application.
- Council's Briefing Note of 31 July 2025 sets out, in general terms, those matters that Council considers need to be further addressed by the Applicant. It was agreed that Council is to prepare a detailed draft RFI letter, and both the Council and the Applicant are to meet to discuss the contents of the draft within the next 2 weeks. All necessary experts for both parties should attend.
- Following that meeting, the Applicant is to provide all outstanding documentation and plans by the end of August, if not sooner.
- Council undertakes to expedite all necessary internal referral responses. Council agreed that further public notification will most likely not be required as further documentation and plans will reduce the issues raised in public submissions.
- Council to finalise the DA Assessment Report by 02 October 2025.
- A public meeting for the determination of the application is scheduled to be held on 16 October 2025.

Planning Panels Secretariat